

JOB INTERVIEWING:

A Selective List of Books and Videos In the San Diego Mesa College Library

The books and videorecording listed below represent a small fraction of the number of library materials on job interviewing in the CAREER COLLECTION of the Mesa College Library. Several of these books are also available online and are denoted with an asterisk (*); the links to these books can be found by using the library's online catalog, SandyPac. Additionally, you may use SandyPac to locate other books and videos -- or ask the librarian at the Reference Desk for assistance. Also, check the library's CAREER COLLECTION for books and videos on specific jobs, careers, and colleges.

- 1.) 101 DYNAMITE QUESTIONS TO ASK AT YOUR JOB INTERVIEW.
by Richard Fein
Call Number: Career Collection HF 5549.5 I6 F45 2000.
- 2.) 101 GREAT ANSWERS TO THE TOUGHEST INTERVIEW QUESTIONS.
by Ronald W. Fry
Call Number: Career Collection HF 5549.5 I6 F75 2000.
- 3.) THE COMPLETE Q & A JOB INTERVIEW BOOK.
by Jeffrey G. Allen
Call Number: Career Collection HF 5549.5 I6 A43 2000.
- 4.) DYNAMITE SALARY NEGOTIATIONS: KNOW WHAT YOU'RE WORTH.
AND GET IT
by Ronald L. Krannich and Caryl Rae Krannich
Call Number: Career Collection HF 5549.5 I6 K718 2001.
- 5.) GREAT INTERVIEW; SUCCESSFUL STRATEGIES FOR GETTING HIRED.
by Vivian Eyre, Diane Osen, and Jennifer Williams
Call Number: Career Collection HF 5549.5 I6 E96 2000.
- 6.) HEAD HUNTERS REVEALED! CAREER SECRETS FOR CHOOSING AND USING
PROFESSIONAL RECRUITERS.
by Darrell W. Gurney
Call Number: Career Collection HF 5549.5 R44 G87 2000.
- 7.) HOW TO GET YOUR FIRST JOB AND KEEP IT.
by Deborah P. Bloch
Call Number: Career Collection HF 5382.7 B588 2002.
- 8.) HOW TO SAY IT IN YOUR JOB SEARCH: CHOICE WORDS, PHRASES, SENTENCES
AND PARAGRAPHS FOR RESUMES, COVER LETTERS AND INTERVIEWS.
by Robbie M. Kaplan
Call Number: Career Collection HF 5383 K364 2002.

- 9.) INTERVIEW FOR SUCCESS: A PRACTICAL GUIDE TO INCREASING JOB INTERVIEWS, OFFERS AND SALARIES.
by Caryl Rae Krannich
Call Number: Career Collection HF 5549.5 I6 K72 1998.
- 10.) THE INTERVIEW KIT.
Call Number: Career Collection HF 5549.5 I6 B387 2003.
- 11.) THE INTERVIEW REHEARSAL BOOK: 7 STEPS TO JOB-WINNING INTERVIEWS USING ACTING SKILLS YOU NEVER KNEW YOU HAD.
by Deb Gottesman and Buzz Mauro
Call Number: Career Collection HF 5549.5 I6 G628 1999.
- 12.) LANDING THE JOB YOU WANT: HOW TO HAVE THE BEST JOB INTERVIEW OF YOUR LIFE.
by William C. Byham
Call Number: Career Collection HF 5549.5 I6 B94 1999.
- 13.) MORE BEST ANSWERS TO THE 201 MOST FREQUENTLY ASKED INTERVIEW QUESTIONS.
by Matthew J. DeLuca
Call Number: Career Collection HF 5549.5 I6 D45 2001.
- 14.) NAIL THE JOB INTERVIEW! : 101 DYNAMITE ANSWERS TO INTERVIEW QUESTIONS.
by Caryl Rae Krannich
Call Number: Career Collection HF 5549.5 I6 K69 2003.
- 15.) NO ONE WILL HIRE ME! AVOID 15 MISTAKES AND WIN THE JOB.
by Ronald L. Krannich
Call Number: Career Collection HF 5549.5 I6 K62 2002.
- 16.) THE UNOFFICIAL GUIDE TO ACING THE INTERVIEW.
by L. Michelle Tullier
Call Number: Career Collection HF 5549.5 I6 T85 1999.
- 17.) YOUR FIRST INTERVIEW: FOR STUDENTS AND ANYONE PREPARING TO ENTER TODAY'S TOUGH JOB MARKET.
by Ronald W. Fry
Call Number: Career Collection HF 5549.5 I6 F76 2002.
- 18.) YOUR FIRST JOB INTERVIEW (Videorecording).
by Richard and Jennifer Arsenault
Call Number: Career Collection HF 5549.5 I6 Y69 1998.